Steve Roylance

1592 Malvern Road
Glen Iris , 3146
Victoria.

Midwinter AS 19

Unto the members of the Lochac College of Heralds
From Lord Thorfinn Hrolfsson Crux Austral Herald

Greetings My Lords and My Ladies,

as the Crux Herald I shall have a meeting of the Lochac College of Heralds every month . However , only those heralds in the shire where the meeting is being held will be expected to attend . This meeting shall be for the examining of the heraldic submissions of the previous month and as such should only be of an hour or two's duration . I intend to travel to several events in the next couple of months and shall endevour to bring the meeting to the barony and several shires.

This meeting shall be on the first Tuesday of each month , provided that the meeting is being held in Stormhold . Otherwise it shall be held at a convenient time during the event in another shire that I am visiting as this should several other visiting heralds in attendance . Notice of this will always be in advance with the minutes of the previous meeting (provided this or another wordprocessor is easily available).

Artistic materials used for submission shall be of the highest standard available , that is paint is the preferred medium , but marker pens will be accepted . However , coloured pencil and crayons should be discouraged as the coloured device is used to assess and a device that is borderline could get through if the better materials are used , also discourage the use of photocopiers to reproduce sable fields and charges . But use them so a device need only be drawn once for a submission .

With each request for a submisson to the College of Heralds you should also supply a copy of the application for membership ~~as only members are able to register devices~~ .

Every member of the College of Heralds is required to be a member of the Society and to have submitted a device to the College.

In order to save time on all persons I shall be available to search Papworth and the Society Armorial for proposed devices so conflicts can be avoided for a proposed device rather than wait for the full submission if the shire is unable to get access to either of these publications , but only if these books are unavailable .

The dead line for submissions for any month shall be the first Tuesday of the month at my home , do not go to extremes(such as air mail or priority paid mail) to get a submission in for a particular month . Successful submissions will be posted to Vesper a week later with the possibility of other objections referenced back to other members of the Lochac College by the minutes of the meeting .

My phone number at work is (03) 55 66 400 (this is the switch board for

the department where I work ,my desk number is (03)55 66 44 0 , however as I work as a research engineer much of my time is not spent at my desk , insist on a page if phoning from interstate ,, at home it is (03) 25 6348 and I am usually available until Midnight (don't call on Friday or Saturday nights).

I would request of all group Heralds to send me a list of all books they have,that would be of use in determining whether a device is in period , or if there is a conflict with a device . This would include such things as beastaries and location maps of wild animals discovered on the edge of the Society period .

Please do not send money through the mail , send cheques or Postal notes.

All group heralds are to submit a quarterly report on the activities of their local section of the Lochac College of Heralds this should include all devices submitted to the College and if known their fate (this is a check against those that will be lost in the mail) those persons active in the College in your section and what responsibilities that they have , and all awards that have been given during the period . Each group herald should have a deputy , who would be able to take over if circumstances (usually mundane presures) prevent you continueing with your position .

The quartely reports are due by the end of March , June , September and December , Also with the change in Crux Herald . Repeated non submission will result in your removal from office .

Yours in Service to Lochac , the West and the College of Heralds

ᚦᚢᚱᚠᛁᚾᚾ

Lord Thorfinn Hrolfsson Crux Austral Herald for the Crown Principality of Lochac .

This note is a reminder of the demarcation between Society and Mundane personas . One should only use a Society name and title on documents , that are within the society , ie not on the outside of envelopes that go through the mail or in similar situations .

ᚦ